



**MEETING MINUTES**  
**November 1, 2019**

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**CHAPTER 53 MEETING – November 1, 2019 11:30 AM**

Location: Bosque Brewing North - Bernalillo, NM

CALL TO ORDER: President Amy Griffin called the meeting to order at 11:40 AM.

PRESENT/INTRODUCTIONS: President: Amy Griffin, Vice President: Tim Solinski, Secretary: Meghan Bayer, Susannah Clary, Monica Rodriguez, Melissa Henry, Ernie Franzoy, Chris Sanchez, Mark Newman, Ron Alfred, Barry Phillips.

APPROVAL OF AGENDA: Meghan Bayer moved to approve the November 1, 2019 Agenda. The motion was seconded by Tim Solinski. Unanimous in favor.

APPROVAL OF MEETING MINUTES: Amy Griffin asked to make a revision to the September 12, 2019 minutes.

Mark Newman moved to revise minutes from September 12, 2019. The motion failed due to lack of a second.

Meghan Bayer moved to approve the minutes as amended by Amy Griffin. The motion was seconded by Ron Alfred. Unanimous in favor.

COMMITTEE REPORTS:

- Treasurer – Deanna Miglio absent. Amy Griffin gave approximate current balance of \$15,558.00. Check has been issued to pay instructor for travel to class 400. Checks recently sent from Headquarters were unable to be located so Headquarters is reissuing the checks.
- Membership – Marissa Trujillo absent.
  - Headquarters is encouraging two membership drives in October and Spring and offering local chapters incentives. Chapter 53 would like to participate in the spring 2020 membership drive.

- The Chapter received three free memberships as incentives for increased membership. Two memberships are being offer to NMDOT and one to Marissa Trujillo. The matter was voted on at the Executive Committee.
  - An additional incentive awarded to the Chapter was a \$500 travel voucher for registrations at National Conference.
  - NMDOT interested in being members; the Chapter voted on offering them courses at member rates at the last regular meeting.
- Education – Meghan Bayer – Course 421 is waiting for credit approval from the Appraisal Board. The instructor is still being finalized for Course 604; Ron Alfred may co-teach with Dalton Vann.

### UPCOMING COURSES

Course	Date	Coordinator	Instructor
Course 421 – Valuation of Partial Acquisitions in Albuquerque	1/21-24/2020	Amy Griffin	Dalton Vann
Course 604 – Environmental Due Diligence and Liability in Albuquerque	Spring 2020, date TBD	Meghan Bayer	TBD

- Professional Development – Deanna Miglio Absent – Skipped, no report.

#### OLD BUSINESS:

- Fall Forum in Estes Park, CO – Updates from Tim Solinski and Ernie Franzoy. Attendees from Chapter 53 included: Tim Solinski, Ernie Franzoy, Deanna Miglio, and Monica Rodriguez. Chapter 53 was the only chapter that received the membership incentive with an approximate increase in membership of 54%. Discussion of simplifying the forum and moving away from joint forums.
- Chapter 53 Bylaws Revision– Open Discussion. Chapter 53 is in the process of revising the bylaws. Headquarters and the Region have requested all chapters revise their bylaws. The revised bylaws will be based on model bylaws. The Chapter is considering 2-year Board terms. If anyone has any input, please send to Amy Griffin.

#### NEW BUSINESS:

- Region 9 Spring 2020 Forum
  - Tentative dates April 23-24, 2020 with approximately 25 people.
  - April 23, 2020 Course 604
  - April 24, 2020 Spring Forum
  - Possible locations: BHI or APS’s Berna Facio Building
- Chapter 53 Holiday Party
  - Motion by Ernie Franzoy to approve \$400.00 for gifts to be purchased by staff from El Paso Electric for the gift exchange. Ron Alfred Seconded. Unanimous in favor.
- September 12, 2019 Meeting Minutes
  - Mark Newman stated that the September 12, 2019 meeting minutes incorrectly state that he put the organization’s 501c3 status in jeopardy. Mark stated that the certified letter sent by the Chapter notifying him regarding his status as Treasurer was sent to his place of business and that he did not receive it. Amy Griffin referred him to Headquarters.

ANNOUNCEMENTS:

- The Annual Chapter 53 Holiday Party is scheduled for Friday, December 6<sup>th</sup> at 11:30am at El Pinto in Albuquerque. The party is sponsored by Tierra Right of Way Services. Please save the date!
- 2020 Meetings will be held at Weck's at 11:30 AM every other month except the March meeting. The March meeting will be held in Las Cruces.

ADJOURN:

Ron Alfred moved to adjourn the meeting and it was seconded by Ernie Franzoy. Unanimous in favor. The meeting was adjourned at 12:15 PM.

### 2019-2020 Meeting Schedule: IRWA Chapter 53

<b>General Meeting</b>
Chapter 53 Holiday Party December 6, 2019 @ 11am-1pm El Pinto – 4 <sup>th</sup> Street
Friday, January 10, 2020 @ 11:30 AM Weck's – Osuna Rd
Friday, March 13, 2020 @ 11:30 AM Las Cruces
Friday, May 8, 2020 @ 11:30 AM Weck's – Osuna Rd
Friday, July 10, 2020 @ 11:30 AM Weck's – Osuna Rd
Friday, September 11 @11:30 AM Weck's – Osuna Rd
Friday, November 13, 2020 @11:30 AM Weck's – Osuna Rd

Please remember to put on your calendar AND attend our next Chapter 53 General Meeting.