



MEETING MINUTES
June 12, 2020

Amy Griffin, President

Irwa53.org

Tim Solinski, Vice President

Deanna Miglio, SR/WA, Treasurer

Meghan Bayer, Secretary

CHAPTER 53 MEETING – June 12, 2020 11:30 AM

Location: Virtual Meeting via BlueJeans Video Conference

CALL TO ORDER: President Amy Griffin called the meeting to order at 11:42 AM.

PRESENT/INTRODUCTIONS: President: Amy Griffin, Treasurer: Deanna Miglio, Secretary: Meghan Bayer, Monica Rodriguez, and Ernie Franzoy.

APPROVAL OF AGENDA: Deanna Miglio moved to approve the June 12, 2020 Agenda. The motion was seconded by Ernie Franzoy. Unanimous in favor.

APPROVAL OF MEETING MINUTES: Deanna Miglio moved to approve the May 8, 2020 Meeting Minutes. The motion was seconded by Ernie Franzoy. Unanimous in favor.

COMMITTEE REPORTS:

- **Treasurer– Deanna Miglio, SR/WA**
 - Amy Griffin gave the current balance of \$12,526.01. Amy recently made a deposit of \$755, but this isn't yet reflected in the current total balance.
 - The Chapter has already paid the costs for the National Conference. The Conference has been cancelled due to the COVID-19 outbreak. Those costs will be applied toward next years Conference, in lieu of refunding the Chapter. IRWA HQ needs to re-issue some checks to the Chapter
- **Membership – Marisa Trujillo and Melissa Henry**
 - No report was given – Marisa Trujillo and Melissa Henry were absent. Amy Griffin hasn't received notification of any new members recently. We anticipate that membership growth may be stagnant until COVID-19 restrictions are lifted.

- Education – Meghan Bayer

UPCOMING COURSES

Course	Date	Coordinator	Instructor
Course 604 - Environmental Due Diligence and Liability in Albuquerque	8/20/2020 (Rescheduled from April)	Meghan Bayer	Fred Walasavage
Course 901 – Engineering Plan Development and Application in Albuquerque	9/16/2020	Meghan Bayer	Tim Solinski
Course 902 – Property Descriptions in Albuquerque	9/17/2020	Meghan Bayer	Tim Solinski

- Course 604 will be switching from an in-person to a virtual class. Meghan Bayer will discuss the switch with instructor, Fred Walasavage.
 - Additional class options/suggestions:
 - Amy would like to hold Course 801, Land Titles, 1-day class sometime in September.
 - Possibly the SR/WA Prep Class, a virtual class, held sometime in September with Fred or Kevin instructing.
 - Legal aspects of easements – possible course option.
 - Ethics class, taught by Fred Easton, could be taught virtually.
 - Conflict management or another 200 course – Kevin will be asked about instructing for free.
 - Course 901/902 may be held in-person, if it is safe to do so by the fall.
 - Meghan will research additional class options and report back.
- Professional Development - Deanna Miglio SR/WA
Chapter members earned the following certifications:
 - Cilicia Villegas, City of Las Cruces, received her SR/WA.
 - Cynthia Spring, PNM, received her RWA Certification.
 - Monica Rodriguez, Bernalillo County, received her RWP Certification.

OLD BUSINESS:

- Chapter Bylaw Revision – Deanna Miglio reported the changes in the bylaws. The biggest change is that officers will hold office for 2 years instead of 1 year.
 - A motion for approval of new amended bylaws was made by Deanna Miglio. The motion was seconded by Ernie Franzoy. The motion was voted on and unanimously agreed to.
 - The amended bylaws need to be sent to IRWA HQ for their attorney’s approval. Amy Griffin will submit the bylaws to HQ for approval.

NEW BUSINESS:

- Ernie Franzoy took nominations from the floor for the 2020-2021 offers. No nominations were made.
 - Hearing none, Ernie made a motion to propose the following officers for the 2020-2021 term:
 - President – Amy Griffin
 - Vice President – Tim Solinski

- Secretary – Meghan Bayer
 - Treasurer – Deanna Miglio
- The motion was seconded by Meghan Bayer and approved unanimously.

ANNOUNCEMENTS:

- Amy Griffin thanked Ernie Franzoy for getting the gift for the IRWA Education Foundation (RWIEF) silent auction on behalf of Chapter 53. The cost was approximately \$200. We appreciate his work on this item.
- Amy Griffin announced that next week is the IRWA Board of Directors Meeting, which will be held virtually. She encouraged everyone to attend, though only board members can vote.
- Deanna Miglio announced that Fred Easton won the Balfour Award for IRWA Professional of the Year. This is a huge honor and we congratulate him,
- Ernie Franzoy announced that the IRWA National Conference will be held in Denver in 2023.
- The next executive session will be Thursday, August 6 at 3 PM – held virtually.
- The next general meeting will be held Friday, August 14 at 11:30 AM – held virtually.
- For the foreseeable future, all meetings will be held virtually.

ADJOURN:

Meghan Bayer moved to adjourn the meeting and it was seconded by Ernie Franzoy. All approved. The meeting was adjourned at 12:30 PM.

2020 Meeting Schedule: IRWA Chapter 53

General Meeting
Friday, August 14, 2020 @11:30 AM Via BlueJeans Video Conference

Please remember to put on your calendar AND attend our next Chapter 53 General Meeting.