



**MEETING MINUTES**  
**October 23, 2020**

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Amy Griffin, President [Irwa53.org](http://Irwa53.org) Tim Solinski, Vice President  
Deanna Miglio, SR/WA, Treasurer Meghan Bayer, Secretary

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**CHAPTER 53 MEETING – October 23, 2020 12:00PM**

Location: Virtual Meeting via Teams Video Conference

CALL TO ORDER: President Amy Griffin called the meeting to order at 12:05 PM.

PRESENT/INTRODUCTIONS: President: Amy Griffin, Vice President: Tim Solinski, Treasurer: Deanna Miglio, Secretary: Meghan Bayer, John Tekin, Maryna Miller, Ida Joann Blair, Chris Basista, Michelle Gaillour, Marisa Trujillo, and Ernie Franzoy.

APPROVAL OF AGENDA: Ernie Franzoy moved to approve the October 23, 2020 Agenda. The motion was seconded by Deanna Miglio. Unanimous in favor.

APPROVAL MEETING MINUTES: Deanna Miglio moved to approve the August 14, 2020 Meeting Minutes. The motion was seconded by Ernie Franzoy. Unanimous in favor.

**Professional Development Presentation**

**IRWA Credentialing - Presentation was given by Amy Griffin**

- Amy Griffin gave a presentation on IRWA Credentialing, industry pathways, and required classes for each pathway.
- Amy explained that the credentialing concierge is a good tool for tracking classes and is a one-stop shop.
- After completing required coursework, members need to contact PDC Chair Deanna Miglio. Send applications to Deanna and she will sign and forward them to HQ.

**COMMITTEE REPORTS:**

- Treasurer– Deanna Miglio, SR/WA
  - Deanna Miglio reported the Chapter’s balance is currently \$15,287.01. Deanna, additionally, has a \$75 check to deposit. She believes the Chapter should be receiving some money from HQ for virtual classes.
- Membership – Marisa Trujillo and Melissa Henry

- Marisa Trujillo will remain as the Membership Chair.
- Marisa proposes doing an email membership drive to accommodate the current situation with COVID-19. The Chapter will offer some incentives for new and renewing members. Marisa will prepare some ideas to share with the executive committee and to present at the next chapter meeting.
- Education – Meghan Bayer
  - Class 604 was held virtually on August 20, 2020. We had 14 people attend.
  - IRWA HQ has encouraged local chapters to begin scheduling in-person classes for 2021.
  - IRWA HQ is scheduling virtual classes for 2021. Chapter 53 will receive some income for every Chapter member who registers for a virtual class hosted by HQ.
    - If the class is hosted by a chapter, then we will not receive any of the income from the class.
- Professional Development - Deanna Miglio SR/WA
  - No update to report.
  - Deanna has received several applications to forward to HQ so she will have several updates next meeting.

#### OLD BUSINESS:

- The Fall Forum was attended by Chapter 53 members, Deanna Miglio and Michelle Gaillour. The Forum included discussion of updates from HQ and new initiatives. HQ is trying to improve IRWA's presence and visibility. HQ is working on different levels of membership, e.g. a government rate that will stay with the organization in the event of employee turnover.

#### NEW BUSINESS:

- Spring Forum: Deanna Miglio reported that Fred Easton is seriously considering a hybrid model with in-person and virtual options. It will be held in Glenwood Springs, CO. There will be more information forthcoming.
- 2021 Education Conference: Deanna Miglio reported that the 2021 Education Conference will be held in San Antonio, TX from June 6-9, 2021. As of now, it is proceeding as planned. The 2022 conference will be held in Cleveland, OH.
- 2021 Membership Renewal: HQ has sent invoices for renewals.

#### ANNOUNCEMENTS:

- Ernie Franzoy announced that John Wade, a past president of Chapter 53, who worked for Public Service Company, passed away.
- Ernie Franzoy has an associate who may be able to give a presentation on pipelines. He inquired if present Chapter members would be interested. All agreed that it would be a good presentation, and Ernie will work on organizing it for early 2021.
- The next regular meeting will be on November 10, 2020.

#### ADJOURN:

Ernie Franzoy moved to adjourn the meeting and it was seconded by Meghan Bayer. All approved. The meeting was adjourned at 12:46 PM.